

**Advanced Integrated Field Experience**  
**Trinity International University**  
Summer CM 322

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**Course Description**

This course is an opportunity for a student to participate in an intensive and advanced level of ministry leadership. Emphasis will be placed upon participation in an extended and consistent evangelical disciple-making ministry. IFE 322 will concentrate on preparing students for long term ministry as well as integrating each one's own present ministry experience with academic learning.

**Course Objectives**

At the completion of this course, each student will have:

1. Developed personal goals in the areas of Personal Maturity, Interpersonal Competence and Ministry Skills development.
2. Invested 240+ hours in a ministry role.
3. Interacted with the assigned text. Emphasis will be given to personal theological reflection on the ministry of God in and through one's own life.
4. Thoughtfully considered habits necessary to develop in order to prepare for long term ministry involvement.
5. Articulated a key theological proposition and relate it to ministry.

**Course Materials**

Nouwen, Henri. The Way of the Heart. New York: Ballantine Books , 1981.

**Student Evaluation**

Students will be assigned a grade according to the following breakdown, but all students must complete a MINIMUM of 240 hours of ministry experience in order to fulfill the requirements of this course.

<b>Scale:</b>	95 –100	A	76 – 79	C		
	92 – 94	A-	73 – 75	C-	Final Notebook	50 points
	89 – 91	B+	70 – 72	D+	<u>Attendance / Participation</u>	<u>50 points</u>
	86 – 88	B	67 – 69	D	<b>Total</b>	<b>100 points</b>
	83 – 85	B-	64 – 66	D-		
	80 – 82	C+	0 – 63	F		

**Text Interaction Instructions:** After each reading segment, have an email conversation with your IFE partner. Dialogue on the following 3 questions: (*keep a running reply, & print off at the end to turn in*)

1. How do these concepts impact you personally?
2. What areas are new for you or are confusing for you?
2. What are ministry implications or applications for these concepts?

**Alternate Journal Instructions:** (For those without access to email during the summer.)

At the end of each reading segment, spend 2-4 pages journaling on the above 3 questions.

Journals can be handwritten if needed (no computer access), or typewritten if possible.

**Segments:** 1. Prologue 2. Solitude 3. Silence 4. Prayer 5. Epilogue

### ***Instructions for Theological Reflection Paper (due by email by May 30<sup>th</sup>)***

You will choose one of two options:

1. Select a theology book and write a two-page review. *You must choose a book out of the bibliography of the text for Christian Doctrine (BRS 231).*
2. Select a specific theological issue and write a two-page summary of that issue. *Choose one that was discussed in your Christian Doctrine class (BRS 231).*

The book or issue should come out of interests you have as a result of your Christian Doctrine course. Your two-page review or summary should focus on theological reflection with little or no personal reflection. For this paper, we want to know what you know about the issue. In this assignment we are interested in your depth of knowledge of the issue rather than your ability to apply the knowledge to ministry. Personal reflection will be done for your written response to Adv. IFE (point 4).

### ***Final Notebook Instructions***

Your final notebook should contain the materials listed below in addition to the materials we worked on in class. It should be neat and well organized with the following contents:

- ✓ Ministry Involvement Sheet (with role descriptions and “actual hours” totaled.)
- ✓ Each set of goals with results indicated and signatures
- ✓ Mid-Summer (“Mid-Year”) Supervisor Evaluation, and Letterhead Letter of Recommendation
- ✓ Copy of e-mail exchanges with your partner or Journal from Nouwen Book
- ✓ Theological Reflection Paper
- ✓ Written Response to Adv. IFE--you should respond to the following areas...
  1. Goal Setting: what did you learn from setting goals? Did you reach any? What progress are you making on using goals as a means of intentional growth?
  2. Text: what are 3-4 major concepts that helped you / related to your ministry experience this Summer? What has stuck with you?
  3. Theological: How does theology relate to ministry? How do you see that you can integrate the theological issue you studied to your ministry?
  4. Personal: what did you learn about yourself in ministry? What will you do differently next semester? What excited you about this ministry experience?

### ***Attendance / Participation Points***

You may be penalized for participation as follows:

- 1 point for each DAY an assignment is late or your final notebook is late
- 10 to 50 points possible if supervisor indicates low attendance or participation
- Note: Final penalty assessed for low hours on Spring semester Grade Sheet (CM 323)

***\*\*\*\*BE SURE TO KEEP THIS NOTEBOOK’S CONTENTS FOR SPRING CM 323, IT MUST BE INCLUDED IN YOUR FINAL NOTEBOOK FOR THAT CLASS.***

***\*\*\*\*ALSO:*** be aware that your Mid-Summer evaluation and your Letter of Recommendation should be kept to be included in your Senior Portfolio (for CM 480).

# ADVANCED INTEGRATED FIELD EXPERIENCE *SUMMER MANUAL*

## MISSION - VISION - FOCUS

*Our Mission:* "To empower and equip Trinity students *theologically and theoretically* in personal maturity, relational competence and ministry skill in order to engage contemporary culture through Christ" is the mission statement of the TIU Christian Ministries department.

*Our Vision:* We want to see each of our graduates from our department walking confidently in God's calling for their lives as His children and servants of His kingdom.

*Our focus* is on (a) empowering each student's ownership of personal faith and calling, and (b) equipping each student with the knowledge, understanding, attitudes, and skills necessary to be effective in Christian ministry.

## Advanced IFE Emphases

**Summer: CM 322** We will focus on working through issues of longevity in ministry. How do we prepare to stay in ministry for the long haul? We will work through a book that encourages the spiritual depth and discipline necessary for long term ministry (*The Way of the Heart* by Henri Nouwen).

**Spring Semester: CM 323** We will focus on learning to problem solve for various ministry challenges. This will be facilitated through the use of actual case studies from each student's experience of ministry.

Dear Student,

Welcome to your second Integrated Field Experience! This second two-semester program is designed to facilitate your involvement in and understanding of youth ministry. During these two semesters of experience (ADV IFE-I & II), we hope you will have the opportunity to practice some of the leadership and ministry principles you have learned here at Trinity. Fortunately, you will not be alone in this experience! As a student, you will again have academic supervision and personal advisement by a professor in the Christian ministries department here at Trinity College. You will again be guided by a supervisor or pastor in the church or organization that is your field experience who will give you responsibilities within the ministry and allow you to have some leadership within it. This is an *integrated* field experience, and the aim is to allow you to integrate what you have learned academically with actual ministry experience. With the guiding of God, your professor's advising, and the influence of a mentor at the ministry you will be involved with, this second field experience (Advanced IFE) should be a growing experience that will allow you to practice what you have learned and sharpen your skills as a minister to others in a variety of ways.

Pre-Summer Checklist:

- \_\_\_ register for Adv IFE 322 May Term
- \_\_\_ attend pre-summer meeting with professor
- \_\_\_ provide an address and phone number where you will be, along with your supervisor's name, email or cell phone and the approximate dates you will be there.
- \_\_\_ Make sure you get the email address of the person who will be your summer IFE partner

Summer Checklist: THINGS I NEED TO DO

- \_\_\_ Consider what theological book or issue in which you want to write. Then write Theological Reflection Paper and mail or email to [jsundene@tiu.edu](mailto:jsundene@tiu.edu) by May 30<sup>th</sup>.
- \_\_\_ Meet with supervisor at beginning of summer ministry
  - \_\_\_ familiarize supervisor with IFE notebook
  - \_\_\_ Hand "Dear Mentor" letter to supervisor & evaluation and letter of recommendation information ask them to look over it
  - \_\_\_ discuss goals I have developed, ask for approval and feedback
  - \_\_\_ have supervisor sign first goals slot and date it
  - \_\_\_ present job description I have started and ask for clarification and feedback on my role in the ministry this summer and any other expectations they may have.
- \_\_\_ Meet with my supervisor halfway through the summer
  - \_\_\_ ask them to discuss with me how my goals are going and help me revise them if necessary....ask for them to sign SECOND signature slot and date it.
  - \_\_\_ ask them to discuss their response to the Mid-Summer Evaluation with me
- \_\_\_ Read and email or Journal after reading each chapter using commenting on aspects of the book and how they relate to 1. You personally, 2. Your questions, 3. Your ability to do ministry effectively.
- \_\_\_ Meet with my supervisor at the end of the summer experience
  - \_\_\_ ask them to discuss and sign goals
  - \_\_\_ ask them to give feedback on the summer
  - \_\_\_ request the letter of recommendation from them on letterhead and signed
- \_\_\_ Write a response paper regarding what you learned about ministry, yourself as a leader, and your experience with your goals.
  
- \_\_\_ By **AUGUST 10** send your job description, completed goals sheet, your supervisor's evaluation and letter, your journal on the book and your response paper to TIU, Jana Sundene  
TIU / Christian Ministry Dept.  
2065 Half Day Rd., Deerfield IL 60015.

Fax # is 847-317-4786